

The Mukwonago Town Board Meeting was called to order at the Mukwonago Town Hall, W320 S8315 Beulah Road, Mukwonago, WI at 6:35 p.m. with the salute to the flag. Chairman D. Dubey said the meeting was noticed.

Present: Supervisors B. Holtz, R. Nicoson, P. Topczewski and Chairman D. Dubey.

Others Present: Engineer S. Sullivan, Attorney J. Macy, Planner T. Schwecke, Fire Chief J. Rolfe, Police Chief G. Turner, Treasurer D. Steinke and Clerk K. Wilson.

Absent: Supervisor F. Leppin.

Motion by R. Nicoson, seconded by B. Holtz, to approve the February 20, 2008 Town Board Minutes as corrected. Motion carried.

Motion by R. Nicoson, seconded by P. Topczewski, to approve the March 5, 2008 Special Town Board Minutes as written. Motion carried.

COMMENTS FROM THE PUBLIC

No comments

STH 83 EXPANSION

John Kazenbach, from the Wisconsin Department of Transportation, distributed a map of the Waukesha County GIS system which shows a driveway east of STH 83 that is not a part of any legal description.

S. Sullivan has done some additional research at the Waukesha County Court House and the driveway is part of the Virginia Schreib property. He said it is listed as a right-of-way but goes with the property.

J. Kazenbach said the DOT could buy a 33' right-of-way so the six property owners could have one access to STH 83.

S. Sullivan said the proposed cul-de-sac would be almost impossible to plow.

J. Kazenbach said the bulb could be along the side of the cul-de-sac.

S. Sullivan said a "P" shaped cul-de-sac facing south could be constructed.

J. Kazenbach said the STH 83 expansion construction would begin in this area in 2011.

R. Nicoson questioned where the Border Agreement with the Village of Mukwonago is located in relation to the six properties. According to the Border Agreement Map, all the land of the six property owners could potentially be in the Village.

The consensus of the Town Board was the "P" shaped cul-de-sac would work best.

S. Sullivan will check the legal description of the properties in relation to the Border Agreement with the Village of Mukwonago.

J. Kazenbach said there will be a roundabout at the intersection of STH 83 and CTH I. He asked if the Town would maintain the center section of the roundabout.

DEADLINE FOR PLANNING COMMISSION SUBMITTALS

D. Dubey said the Town Planner would like to have an extra week to consider Planning Commission applications and for the response from the Planner, Engineer and Attorney.

T. Schwecke suggested a new application would be due four weeks prior to Planning Commission and an application from someone previously on the Planning Commission Agenda would be due three weeks prior to Planning Commission.

GREY HAWK MEADOWS

D. Dubey said the Department of Natural Resources has determined there is a wetland on Lots 15 and 16 of Grey Hawk Meadows.

S. Sullivan said a possible driveway option would be for Lot 15 to access Short Drive and have a restriction that would require a fence around the wetland.

N. Flemma said if Lot 15 accessed Short Drive, the Conditional Use would have to be amended.

Consensus of the Town Board was to have the wetland be part of an outlot and find another place on the plat for a lot.

BUILDING INSPECTOR – SCOTT JOHNSON

Randy and Brenda Schuett

Chief J. Rolfe said the house was burned down in a practice burn.

Building Inspector will do a final inspection to be sure everything is cleaned up.

Richard and Katherine Weinkauf

S. Johnson reported the polystructure has been removed.

John and Christine Crawley

S. Johnson said Crawleys are in the process of selling their trailer and requested an extension of time to have the trailer removed.

Motion by P. Topczewski, seconded by R. Nicoson, to extend the time the trailer is on the Crawley property to the June 18 Town Board Meeting on the condition if the trailer is removed from the property before June 18, it can not be returned to the property. Motion carried.

Robert and Nadine Schauer

S. Johnson said the ice shanty is still there, but R. Schauer has until May 21 to remove it. R. Schauer has applied for a Building Permit for his existing shed.

Conditional Use Inspections

1) Lisa Fischer Dog Rescue Conditional Use

S. Johnson reported the Planning Commission granted a one year extension until March 5, 2008 for Lisa Fischer's Dog Rescue Conditional Use.

FIRE CHIEF

Address Signs

R. Nicoson reported all the letters and numbers for the longest address in the Town will fit on a sign, but they will not be the same size. The first set will be smaller than the second set.

According to the ordinance, the address signs would be installed no greater than 15' from the edge of the pavement. Initial installation will be done by Lange.

An alternate location for the address sign for a subdivision would need the approval of the Police Chief and Fire Chief. Residents could purchase a second sign for lake property addresses or for long private driveways or roads.

R. Nicoson will check with Lange to see if they can give the Town a price quote if the Town gives them a contract now.

POLICE CHIEF

Citations

Chief G. Turner said within three days of being issued a citation, C. Thornton was in compliance. She has an April 2 Municipal Court date.

Chief G. Turner said R. Kuss was in compliance on March 17.

**Town of Eagle Agreement for Clerical Services Joint
Municipal Court**

**Town of Waukesha Agreement for Clerical Services Joint
Municipal Court**

Chief G. Turner said the Town Clerks for Eagle and Waukesha were contacted to have their Towns approve agreements for clerical services with the Town of Mukwonago. The Town Board said the end date for both agreements should be December 31, 2008. Discussion was tabled to the April Town Board Meeting.

TREASURER

Treasurer's Report

Treasurer's Report was placed on file.

Late Dog License Letters

The Police Department informed the Town Board that they were no longer going to send out the late dog license letter.

D. Steinke reviewed the history of the dog license letter and said the Town has 662 licensed dogs, whereas, after the letter has gone out in the last three years there are about 880 licensed dogs. She said people take the letter more seriously from the Police Department because they have the authority to issue citations.

P. Topczewski questioned how much time is involved with this letter and if it is worth it.

Motion by P. Topczewski, seconded by R. Nicoson, to no longer send out the late dog license letter and to review the issue yearly at Budget time. Motion carried.

PLANNING COMMISSION

New Lots Created

According to the Assessor's Report, there were no new lots created in the Town of Mukwonago in February.

TOWN PLANNER

US Cellular Penalties for Violation of the Conditional Use Permit

Motion by P. Topczewski, seconded by R. Nicoson, to set the penalties for US Cellular for 83 days at \$20 per day from September 19 through December 10 for a total of \$1660 and to forgive a forfeiture from December 10 – March 19.

Motion carried.

Ruth Vollmer Land Division Update

D. Dubey reported the estate paperwork has been prepared and will be ready to be filed.

Lambrecht Conditional Use Termination Update

S. Johnson said Lambrecht's plumber called in for a final inspection.

SBA Penalties

D. Dubey said T. Schwecke is working with D. Trost of SBA regarding the Conditional Use violation and penalties.

Rosenthal Amendment to the Town of Mukwonago Master Plan Update

D. Dubey said a Planning Commission Public Hearing is scheduled for April 2 for the Rosenthal request to amend the Town of Mukwonago Master Plan.

J. Macy said any Master Plan Amendment is a decision of the Planning Commission.

TOWN ENGINEER

TOWN CLERK

Election Inspector Approval

Motion by P. Topczewski, seconded by R. Nicoson, to approve Jan Ready as an Election Inspector. Motion carried.

TOWN ATTORNEY

CTH I East of STH 83 Waukesha County Jurisdictional Plan Update

The Town Board received a letter from J. Macy questioning the State Statute quoted by Waukesha County Department of Public Works Director R. Bolte in his letter regarding CTH I.

TOWN CHAIRMAN

Town of Mukwonago Annual Meeting

D. Dubey said the Town of Mukwonago Annual Meeting will be held on Wednesday, April 9 at 7:00 p.m. at the Town Hall.

Johns Disposal Service, Inc. Contact

R. Nicoson said Brian, from Johns, will be at the April 16 Town Board Meeting to discuss the contract.

Motion by R. Nicoson, seconded by P. Topczewski, to table discussion of the contract to the April 16 Town Board Meeting. Motion carried.

Police Lieutenant Contract

D. Dubey read Attorney D. Vliet's letter suggesting an approval process for professional development be included in the agreement.

R. Nicoson said she has some grammatical corrections.

Motion by P. Topczewski, seconded by R. Nicoson, to table discussion of the Police Lieutenant Contract to the April 16 Town Board Meeting and

D. Dubey to refer the final agreement to D. Vliet. Motion carried.

FINANCE

Pay Bills

Motion by P. Topczewski, seconded by B. Holtz, to pay the bills. Motion carried.

COMMITTEE REPORTS

COMMENTS FROM THE PUBLIC

Tom Stefanowski questioned if the court approval of a moratorium in the Town of West Point in Columbia County has any effect on the Town of Mukwonago.

J. Macy said it is a major case. The court approved their moratorium because it was for a specific purpose.

R. Nicoson said at the last Annual Meeting there was discussion about an appointed clerk and she wanted to know if K. Wilson was going to retire in 2009.

D. Dubey said the Village of Mukwonago is doing a management study of the Village Clerk's office and he suggested that the Town of Mukwonago have a management study done. Topic to be placed on the April 2 Town Board Agenda.

Motion by R. Nicoson, seconded by P. Topczewski, to adjourn at 9:15 p.m.

Motion carried.

Katherine W. Wilson
Town Clerk
Town of Mukwonago

